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**Entry Form**

**For Walt Disney World Resorts**

**(WDW FAM) Projects**

**Or Enter Online:**

**www.projectpresenter.com/abc-central-florida**



**Entries Due:**

**Register Project (*Scope and Narrative in an edible WORD document*): April 1, 2020**

**Submit Final Application, Information and Payment: April 30, 2020**

***\*Please review Disney Project Process document before completing***

**CFC ABC EIC Project Entry Form 2020: Due April 1 Page 1 of 5**

***Complete all five pages of the entry form with the information exactly as it should appear in award-related materials. Each submission requires a separate entry form.***

Questions? Call CFC ABC office 407.628.2070 or email eic@abccentralflorida.org.

# CFC ABC Contractor Member Registration

# *This should be the primary contact for any EIC project related questions, correspondence, etc.*

|  |  |  |
| --- | --- | --- |
| Company |  | |
| Contact Name |  | Title |
| Email | Office Phone | Cell Phone |

Section I. Project Information

|  |  |
| --- | --- |
| Project Name |  |
| Project Address (street, city, zip) |  |
| Project Contract Amount (your company only) |  |
| Start Date / Completion Date (c/o) |  |
| GC (if subcontractor entry) |  |
| Primary Architect Firm |  |
| Primary Engineering Firm |  |
| Owner/Client |  |
| Project Team Personnel Names (no titles) |  |
| Percentage of Work Performed |  |

**Section II. Project Category**

|  |  |  |
| --- | --- | --- |
| *Project Dollar Amount Categories (Subcontractors, please note that project dollar and payment amount is determined based on your final contracted amount, not the entire amount for the project.)* | | |
| □ Under $500,000  □ $500,000 - $1 million  □ $1 - $5 million  □ $5 - $10 million  □ $10 - $20 million | □ $20 - $50 million□ $50 - $100 million□ $100 - $250 million □ Over $250 million | **Select Payment Method:**  □ Pay by Check  Make checks payable to: Central Florida Chapter ABC  CFC ABC, 651 Danville Drive, Suite 200, Orlando, FL 32825  □ Pay Online with Credit Card  Pay online at: abccentralflorida.com/eic  □ Please Invoice  PO#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Email to send invoice: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Entry Fees**  Project Entry Fee may be paid by check, credit card, or online.  Project Dollar Amount - $0 to $20 million - $350  Project Dollar Amount – Over $20 million - $395 |  |

**The application fee is non-refundable. Be sure to review the application Rules & Guidelines for eligibility prior to entering your submission.** *\*Projects are not eligible to be judged if payment has not been received by CFC ABC.*

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**Entry Type:** □ General Contractor □Subcontractor

**Category**

Subcontractors, select **ONE** category from the specialty work section

General Contractors, select **ONE** category from the building type section

|  |  |  |
| --- | --- | --- |
| **Subcontractor/ Specialty Work** | | |
| □ **Concrete**  □ **Electrical**  □ **Exterior Finishes**  □ **Fire Protection**  □ **Furnishings/Interior Specialties**  □ **Glass & Glazing** – Doors/windows  □ **HVAC**  □ **Interior Finishes** – Drywall, metal support assemblies, plaster, tile, terrazzo, ceilings, walls, floors, acoustical, paints, coatings (select one): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | □ **Landscape/Hardscape**  □ **Masonry, Precast or Stone**  □ **Plumbing**  □ **Site Work**  □ **Structural & Miscellaneous Metals**  □ **Thermal and Moisture Protection** – Roofing  □ **Wood & Millwork**  □ **Other Specialty Construction** - Construction not specifically referred to in the above categories (theming, lighting protection, pools, building automation, special purpose rooms, etc.): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **General Contactor/Building Type** | | |
| □ **Commercial -** Office buildings, banks, retail, hotels, mixed use  □ **Community Service –** Philanthropic projects, regardless of type, that enhance the community, using substantial (35% +) resources donated by the contractor. Entries should include information detailing the donated resources  □ **Entertainment Facilities –** Theme parks, zoos, water parks, stadiums, sports arenas, etc.  □ **Historical Renovation –** Restoration of historical buildings  □ **Health Care** **–** Hospitals, nursing homes, assisted living, and other licensed medical facilities  □ **Industrial –** Manufacturing plants and facilities, refineries, and similar types of construction | □ **Infrastructure: Heavy –** Streets, highways, dams and bridges  □ **Infrastructure: Light –** Parks and community trails  □ **Institutional –** Projects owned by schools, churches and local governments except for health care facilities  □ **Interiors –** Tenant build-out  □ **Pre-engineered Buildings**  □ **Public Works/Environmental -** Water treatment plants, sewage treatment plants  □ **Residential/Multifamily –** Residential, including independent living retirement communities, single family projects, multifamily, and condominiums  □ **Other Construction –** Construction not specifically referred to in the above categories: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |

**Hard Copy Entry Book**

Will you be submitting a hard copy entry book?

□ Yes □ No □ TBD

If yes, do not submit more than one copy.

**Hard copy entry books must be received by April 30, 2020 to be eligible for the Excellence in Marketing Award.**

If you have any questions, do not hesitate to reach out to,

Taylor Tidwell, *Meetings and Events Director*

ABC Office: 407-628-2070

[eic@abccentralflorida.org](mailto:eic@abccentralflorida.org)

**CFC ABC EIC Project Entry Form 2020: Due April 30 Page 3 of 5**

**Company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Section III. Project Judging Information**

*Projects will be judged by either an on-site presentation or a presentation at the ABC office.* *If access cannot be obtained or if the project is located over 50 miles from the ABC office, a presentation will be scheduled at ABC.*

Check One:

□ On-site Presentation *(must be within 50 miles of the ABC office)* □ Presentation at the ABC Office

* It is the responsibility of your company to contact the project site and relay the information to ABC
* If anything changes, please let ABC know as soon as possible

|  |  |
| --- | --- |
| **On-site Presentation Information** |  |
| Have you contacted the project owner regarding a site visit for judging purposes? *\*If access has not been granted before initial judging date, ABC has the right to not reschedule the tour* | □ Yes □ No, not yet |
| List the name, title and company of the person whom you contacted above and who approved the site visit. List the number at which you contacted them to gain access. | Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Project Address |  |
| Address of meeting location for the judging team if different than the project address (i.e., work trailer address, backstage address, etc.) |  |
| Where at the site are you meeting the judging team (i.e. main entrance, parking lot D, inside gate, lobby, etc.)? |  |
| List any special driving directions (please include if back roads are taken). |  |
| *\*If the meeting location requires back roads or may be unclear, please include a map with a highlighted route from a main street to the meeting location. Note any landmarks or signs to assist drivers in locating the meeting place.* | *Please see “Sample Map” on* [*abccentralflorida.org/eic*](http://www.abccentralflorida.com/eic) *for examples of highlighted maps.* |
| List any special parking instructions or descriptions. |  |
| List special requirements to gain access (i.e. must wear closed toed shoes, must enter in one car, must have ID, security requirements, etc.). |  |

* Please designate a representative from your company to lead the presentation on-site or at ABC.

|  |  |
| --- | --- |
| **Lead Presenter Information** |  |
| Name - As It Appears on Drivers’ License (IMPORTANT) |  |
| Title |  |
| Cell Phone |  |
| Email |  |
| Alternative Presenter Name - As It Appears on Drivers’ License |  |
| Title |  |
| Cell Phone |  |
| Email |  |
| **Availability** |  |
| Check **ALL** days that the lead presenters and project site (if an on-site presentation) are available. (Must check a **minimum of three days** and keep available.) | □ June 12 □ June 17 □ June 19  □ June 23 □ June 25  *DISCLAIMER: Your presentation date is pending on judge’s availability – please let ABC know ASAP if your availability changes.* |
| Note any additional information regarding availability, including time restrictions of presenters and project site (i.e. unavailable during lunch hours, visit prior to 9 AM, etc.). |  |

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**Company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Section IV. Safety**

Did your company have a safety-related fatality? □ Yes □ No

If there was a safety related fatality, the applicant is not eligible.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Safety Questions** | Yes | No | Attached? | (For ABC use) |
| 1 | Has your company signed the Construction Coalition for Drug- and Alcohol-Free Workplace’s pledge at drugfreeconstruction.org? If no, please do. |  |  |  |  |
| 2 | Does your company have a substance abuse policy?  If yes, include a one-page example or summary. |  |  |  |  |
| 3 | Indicate number of OSHA lost-time accidents on this project: \_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |  |
| 4 | Does your company have a written Safety and Health Policy Manual?  If yes, include a one-page summary or table of contents. |  |  |  |  |
| 5 | Was a site-specific Safety and Health Policy Manual developed for this project?  If yes, include a one-page summary or table of contents. |  |  |  |  |
| 6 | Does your company conduct a new employee safety orientation?  If yes, include a copy of the agenda. |  |  |  |  |
| 7 | Were toolbox safety meetings held with employees and documented?  Frequency of meetings: \_\_\_\_\_\_\_\_\_\_\_  If yes, include a one-page example or summary. |  |  |  |  |
| 8 | Was there a daily job hazard analysis or a pre-task planning program throughout the duration of the project?  If yes, provide a one-page copy of the form. |  |  |  |  |
| 9 | Was there a general safety site inspection program throughout the duration of the project?  If yes, please provide a one-page copy of the form. |  |  |  |  |
| 10 | Was there a regular equipment inspection program (scaffolds, aerial lifts, etc.) throughout the duration of the project?  If yes, please provide a one-page example. |  |  |  |  |
| 11 | Was specialized safety training or certifications conducted on this project?  If yes, include a one-page example or summary. |  |  |  |  |
| 12 | Is there additional information regarding any innovative safety and health programs used on this project or the company’s overall safety program?  If yes, include examples or summaries. |  |  |  |  |
| 13 | For general contractors or construction managers: Do you require accident reports from specialty contractors?  If yes, provide information on the process. |  |  |  |  |
| **Total** | | | | |  |

**Note:** Required safety attachments must be received by April 30, 2020 in order to be included in the score.

**SAFETY BONUS – 4 POINTS**

STEP participation is not required but by completing the National STEP (Safety Training Evaluation Process) application and listing Central Florida Chapter ABC as a primary or additional chapter, you will earn an additional 4 points.

Safety Bonus points will count towards your project entry score if STEP application is completed by May 15, 2020.

Enter online: [abc.org/en-us/safety/step.aspx](http://www.abc.org/en-us/safety/step.aspx).

**CFC ABC EIC Project Entry Form 2020: Due April 30 (April 1 – Scope/Narrative) Page 5 of 5**

**Company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Section V. Attachments**

Attachments will be submitted via: □ Email □ Mailed □ CD/USB Drive □ In Entry Book □ Other \_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
|  | Scope – A one-page description of the work your company performed. **Required.** |
|  | Narrative - A one to five-page description on why your company deserves an award |
|  | Sub List – a complete list of subcontractors, suppliers and associates that your firm contracted for this project. Must be submitted to be considered for the Free Enterprise Award. |
|  | Photographs - 3 to 6 high resolution (300 dpi) in .jpg format - ABC uses submitted photos for the EIC Awards magazine and the on-screen presentation at the EIC Awards Banquet. Photos for judges’ viewing should be included in narrative or supplemental material.  Third-Party Signed Waiver  If any photos being submitted were taken by a third-party photographer, the photographer’s written authorization to use the photos is required. In order to comply, you must send ABC a copy of the signed licensing agreement found at [abccentralflorida.org/eic](http://www.abccentralflorida.com/eic)with the photographer’s signature. No changes are allowed to this document. |
|  | Safety attachments – Points awarded only If attachments are included. |
|  | Optional supplemental materials – such as recommendation letters, media coverage, other awards, etc. |
|  | Project Entry Rights and Agreement (see below) |

**Project Entry Rights and Agreement – Walt Disney World Resorts**

**Property**

All entries become the property of the Central Florida Chapter Associated Builders and Contractors (CFC ABC) and may be used for publication or any other promotional purpose only with prior written approval from **Walt Disney World Resort.** CFC ABC will retain the applicant’s entry as long as it is needed to fulfill program requirements. Entry books may be picked up at the ABC office after the EIC Awards banquet.

**Entry Category Reassignment**

CFC ABC reserves the right to change an entry’s original category.

**Photographs**

Photographs submitted with the application may not be used without the prior written approval of **Walt Disney World Resort** except as provided in the Photographer’s License to Use Agreement.

Except as otherwise provided herein, CFC ABC and Applicant acquire no right to use, and shall not use, the name of **WDI**, **WDW,** the name “**Disney**” (either alone or in conjunction with or as part of any other word or name) or any fanciful marks or copyrighted characters or designs of **The Walt Disney Company** or any of its related, affiliated or subsidiary companies in any advertising, publicity or promotion (including the Internet).

**Grant of Rights**

The applicant hereby grants to CFC ABC the following non-exclusive rights: the right to reproduce, distribute and sell copies of the work throughout the year as part of the course materials described above, including the right to reprint the work, or any part thereof, whenever necessary and to license the use of the work, or any part thereof, in any medium or form of communication; and the right to use the applicant’s name, photographs and biography, in connection with the work. The applicant reserves all rights not specifically granted herein.

**Warranty**

The applicant warrants that the work is original, that its publication will not infringe on the rights of others, and that it has the full power to make this grant.

**Notification**

Central Florida Chapter ABC Excellence in Construction Award winners will be notified after the judging process is complete.

**Applicant Agreement**

Enclosed are the project entry form and/or book that were prepared in accordance with the requirements indicated in this application.

I hereby give permission to the Central Florida Chapter Associated Builders and Contractors (CFC ABC) to use the photographs and any information submitted to the CFC ABC Excellence in Construction Awards competition pursuant to the terms of this agreement.

Company:

Project:

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_