

Position: Superintendent
Location: Gainesville, FL



Oelrich Construction was established in 2004 and has grown into a trusted construction management company with offices in Gainesville and Orlando. With 30+ professional employees, we serve a diverse array of education, government, commercial, healthcare, and civil/public infrastructure markets. From 32-acre brownfield revitalizations to soaring Fibonacci spiral museums and advanced biopharmaceutical laboratories, our construction management team has had the privilege of building some of the most iconic projects in North Central Florida...But the most important thing we have built over the years is a reputation for honesty, hard work, and outstanding customer service. These are the core values that put us in business in the beginning, and subsequently, have afforded us the success we continue to enjoy today.

The **Superintendent** provides overall on-site coordination and supervision for all phases of multiple construction projects, including coordinating subcontractors, material and equipment, ensuring that specifications are being strictly followed and work is proceeding on schedule and within budget. Develops strong collaborative working relationships with customer and staff while serving as point of contact for project scheduling communications, planning, and reporting.

What You'll Do:

- Schedule subcontractors, consultants and vendors on critical path to ensure timely completion
 - Communicate with project team regarding ASI's, RFI's, change orders, and material submittals
 - Ensure subcontractors are executing and complying with the contracted scope of work
 - Assist in obtaining all necessary permits and approval revisions in a timely manner
 - Coordinate required inspections with local jurisdictions
 - Identify subcontractor compliance with safety, health and environmental quality standards
 - Verify subcontractors have corrected all deficiencies identified by project team
 - Walk projects daily to monitor activities and assist in future planning
 - Preside over weekly meetings designed to coordinate work
 - Issue notices of non-compliance to subcontractors regarding work quality, scheduling, or safety
 - Determine job progress and complete punch list identification and completion
 - Perform superintendent duties at multiple job sites, simultaneously
 - Establish and implement project schedule providing regular reports and updates as needed
 - Oversee, manage and document daily construction activities with photos and written narrative
 - Ensure construction project adheres to all OSHA and other government regulations
 - Assist in the timely close out phases of projects to meet construction and billing deadlines
 - Provide a positive team-oriented working relationship with colleagues, subcontractors, and customers
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What We're Looking For:

Education:

- Bachelor's Degree in Construction Management or related field, preferred
- First Aid Certification
- OSHA Certification
- LEED Certification, highly encouraged

Experience:

- Minimum of 5+ years' experience
- Possess sound business judgment and negotiation aptitude for critical balance between budget and construction processes
- Experience using Bluebeam and Microsoft Office (Excel, Word, Project & Outlook) is preferred
- Ability to independently interpret architectural, site, mechanical, and electrical drawings
- Ability to comprehend documents such as safety regulations, operating/maintenance instructions, and procedure manuals
- Experience composing routine correspondences and required reports in both oral and written format
- Comfortable with effectively speaking to clients, employees and groups of various sizes

Our Winning Ways:

- Unite – Come together as one team, with one vision
- Develop – Empower, inspire and grow our people
- Deliver – Execute with excellence, be accountable for results

At Oelrich Construction, we take pride in supporting the success of our employees. Team members are motivated, dedicated leaders, and community focused to ensure the success of our company and its mission. As a culturally inclusive organization, we work hard, family-oriented, and strive to represent Oelrich Construction as the premier construction management company in North Florida. Oelrich Construction is a Drug Free Workplace and Equal Opportunity Employer.