

# WORKFORCE FUND APPLICATION



The ABC Workforce Fund provides grant funding to organizations as a means to support these forms of workforce development in Central Florida. Funding is evaluated through an application process that may include a presentation to the Workforce Funding Committee.

The ABC Workforce Funding Committee may recommend that the Central Florida Chapter ABC Board of Directors award all or part of the available funds to any applicant or combination of applicants. In the case of demonstrated need, that committee may recommend additional funding to support the desired goals or to sustain a service initially funded by a grant. In the final evaluation and decision to award or not award grant monies, the decision of the Central Florida Chapter ABC Board of Directors is final.

**Grants applications may be submitted at any time of the year for consideration. Please mail all applications to ABC Central Florida Attn: Mark Wylie, 651 Danville Dr., Ste. 200, Orlando, FL 32825-6393.**

**Application Requirements:**

- Organization Questionnaire
- Financial Questionnaire
- Written Plan

**Organization Questionnaire**

Company/Entity Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Email: \_\_\_\_\_

Please check *ALL* that apply\*:

|   |  |
|---|--|
| <input type="checkbox"/> Non-residential construction specific trades training programs<br><input type="checkbox"/> 501(c)3 training merit shop corporations<br><input type="checkbox"/> Groups of employers planning to establish a 501(c)3<br><input type="checkbox"/> Merit construction employer association-sponsored Workforce training 501(c)6 | <input type="checkbox"/> Multiple employer groups starting a program which will eventually seek a registered program status for Workforce trades training (seed programs)<br><input type="checkbox"/> Youth or pre-Workforce training programs<br><input type="checkbox"/> Curriculum and training program is or will be registered in Florida for Workforce |
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*\*Verification of status may be requested during screening process.*

**Programs not eligible:**

- Single employer training programs, services that do not promote or support training programs
- Any program sponsored by organized labor or otherwise labeled a "joint" venture
- Programs located or providing services outside the ABC Central Florida Chapter charter area (for the purposes of this program Brevard County based programs are eligible for funding)

## Financial Questionnaire

- What were the total revenues for your organization's most current fiscal year? \_\_\_\_\_

- For your organization's most recent fiscal year, what were the five primary sources of revenue, their percent of total revenue, and dollar value? (Grants, Fundraisers, Donations, Tuition, etc.)

| Source | Percentage | Amount |
|--------|------------|--------|
| _____  | _____      | _____  |
| _____  | _____      | _____  |
| _____  | _____      | _____  |
| _____  | _____      | _____  |

- What were the total expenses for your organization's most current fiscal year? \_\_\_\_\_

- For your organization's most recent fiscal year, what were the five primary expenditures, their percent of total expenses, and dollar value?

| Source | Percentage | Amount |
|--------|------------|--------|
| _____  | _____      | _____  |
| _____  | _____      | _____  |
| _____  | _____      | _____  |
| _____  | _____      | _____  |

- Describe your organization's fundraising efforts:

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- Describe your organization's support of ABC's Workforce Fund:

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## **Written Plan**

Applicants should attach a **written plan** consisting of no more than 1,000 words behind this application including any documentation you deem important. **There is a limited amount of funding available for these purposes and therefore it is important to provide as much detail as possible as to the benefit of a program's services and for the need for a specific amount of funding. Understanding these funds are to support pre-Workforce and Workforce training programs; please describe how your request fits into one of these two categories. Additionally, it is important to explain all other aspects of your training program.**

*Examples may include: opportunity to train new trades people, offer new training not previously part of a program, number of Workforces or trainees which will be impacted, opportunity to assist with the start to a new training program, etc. In addition, if the program was previously awarded an ABC Workforce grant, documents are offered to detail the satisfactory results from that previous award or if there is matching or significant funding for other program services from private sources. Special consideration for any program that uses NCCER ([www.nccer.org](http://www.nccer.org)) which is a nationally certified program would be more favorably considered.*