

Wednesday, August 14, 2019
8:30 a.m. - 12:30 p.m.

\$149 CFC ABC Members
\$169 Nonmembers
Includes course manual

CFC ABC Office
651 Danville Dr., Suite 200,
Orlando, FL 32825

INSTRUCTOR: Philip B. Copare,



Construction Services Enterprise (CSE). He received a BCN from the University of Florida, a master's degree in Business from Rollins College; he is a certified

general contractor and underground utility contractor. He also is a certified Master Trainer with NCCER. Mr. Copare brings to the classroom his dynamic and unique brand of education with real life experiences and examples.

Effective Communication

Skills to Catapult Your Career

This course will show participants:

- Communication awareness
- Reasons people do not listen
- Interpersonal communication
- Communication barriers and roadblocks
- Mindful listening skills
- Verbal communication
- Improving writing skills
- Guide to giving instructions
- Guide to understanding body language

Who Should Attend?

- This class is designed to benefit all positions within a company
- This class is ideal for beginner, intermediate, and experienced levels of communicating within a work environment

Register online at
abccentralflorida.com/education-calendar

Deadline to cancel is August 9, 2019 | 5:00 p.m.
No refunds after deadline

